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## **MEETING NOTICE**

### **EXECUTIVE COMMITTEE**

There will be a meeting of the Executive Committee of the North Central Florida Regional Planning Council on **May 25, 2023**. The meeting will be held as a hybrid meeting in-person at the **Holiday Inn Hotel and Suites, Santa Fe Room, 213 Southwest Commerce Boulevard, Lake City, Florida**, and via Communications Media Technology at **6:00 p.m.**

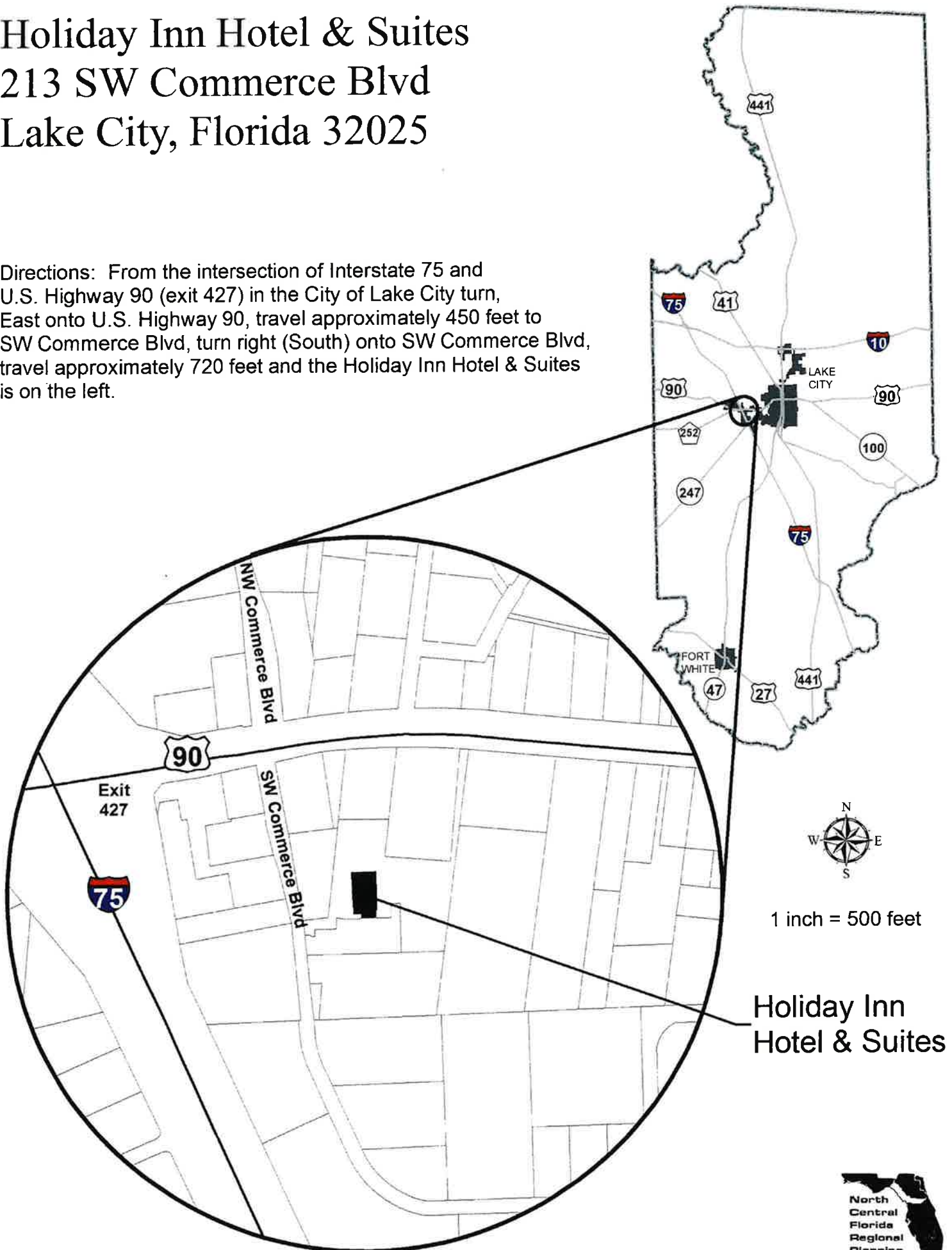
**DIAL IN NUMBER: Toll Free 1.888.585.9008**

**CONFERENCE CODE: 568 124 316**

# Holiday Inn Hotel & Suites

213 SW Commerce Blvd  
Lake City, Florida 32025

Directions: From the intersection of Interstate 75 and U.S. Highway 90 (exit 427) in the City of Lake City turn, East onto U.S. Highway 90, travel approximately 450 feet to SW Commerce Blvd, turn right (South) onto SW Commerce Blvd, travel approximately 720 feet and the Holiday Inn Hotel & Suites is on the left.





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## AGENDA

### EXECUTIVE COMMITTEE

Hybrid Public Meeting  
 Holiday Inn Hotel & Suites  
 213 Southwest Commerce Boulevard  
 Lake City, Florida and  
 Via Communications Media Technology

May 25, 2023  
 6:00 p.m.

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* I. APPROVAL OF MINUTES - April 27, 2023	5
II. CONTRACTS AND APPLICATIONS	
* A. Agreement with Florida Division of Emergency Management for Local Emergency Planning Committee - Fiscal Year 2023-24	7
III. PROGRAM REPORT - None	
IV. GENERAL ADMINISTRATION	
* A. Agency Regulatory Plan Fiscal Year 2023-24	9
* B. Meeting Schedule Program Year - 2023-24	15
V. OTHER BUSINESS - None	
VI. CITIZEN COMMENTS	

This agenda item provides an opportunity for citizens to address the Committee on any matter not included on the agenda. The comment period is limited to three minutes for each individual.

See Attachments

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NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL  
EXECUTIVE COMMITTEE  
MINUTES

Hybrid Meeting  
Holiday Inn Hotel & Suites  
Lake City, Florida and  
Via Communications Media Technology

April 27, 2023  
6:00 p.m.

MEMBERS PRESENT  
IN PERSON

Anthony Adams, Chair  
Robert Brown, Secretary  
Thomas Demps, Immediate Past Chair  
Fletcher Hope, Treasurer  
Janice Mortimer, Vice-Chair

STAFF PRESENT

Scott Koons - In Person

OTHERS PRESENT

Stew Lilker, Columbia County Observer - In Person

MEMBERS PRESENT  
VIA COMMUNICATIONS  
MEDIA TECHNOLOGY

None

Noting a quorum being present, Chair Adams called the meeting to order at 6:10 p.m.

I. APPROVAL OF MINUTES - March 23, 2023

**ACTION: Commissioner Demps made the motion, with a second by Commissioner Brown, to approve the minutes for the March 23, 2023 Executive Committee meeting as written and circulated. The motion carried unanimously.**

II .CONTRACTS AND APPLICATIONS - None

III. PROGRAM REPORT - None

IV. GENERAL ADMINISTRATION -

A. Proclamation Declaring May 7-13, 2023 Travel and Tourism Week

**ACTION: Commissioner Demps made the motion, with a second by Commissioner Mortimer, to recommend that the Council adopt a proclamation proclaiming May 7-13, 2023 Travel and Tourism Week. The motion carried unanimously.**

B. Proclamation Declaring May 8-12, 2023 Economic Development Week

**ACTION: Commissioner Mortimer made the motion, with a second by Commissioner Brown, to recommend that the Council adopt a proclamation proclaiming May 8-12, 2023 Economic Development Week. The motion carried unanimously.**

V. OTHER BUSINESS - None

VI. CITIZEN COMMENTS - None

The meeting adjourned at 6:13 p.m.

\_\_\_\_\_  
Anthony Adams, Chair

5/25/23  
Date






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May 18, 2023

TO: Council Members

FROM: Scott R. Koons, AICP, Executive Director 

SUBJECT: Agreement with the Florida Division of Emergency Management for  
 Local Emergency Planning Committee - Fiscal Year 2023-24

RECOMMENDATION:

**Authorize the Chair to execute an agreement with the Florida Division of Emergency Management for Fiscal Year 2023-24 to provide the services to the North Central Florida Local Emergency Planning Committee for an anticipated amount not to exceed \$80,000.**

BACKGROUND:

This item concerns an annual contract which the Council enters into with the Division of Emergency Management to cover the costs of the Council's emergency planning activities.

These funds are used to provide Council staff support to the North Central Florida Local Emergency Planning Committee, including providing assistance with meetings, plan updates and training exercises.

If you have any questions concerning this matter, please do not hesitate to contact me.







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May 18, 2023

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director  
SUBJECT: Agency Regulatory Plan  
Fiscal Year 2023-24

RECOMMENDATION:

**Approve the Fiscal Year 2023-24 Agency Regulatory Plan and authorize the Chair, Executive Director and Council Attorney to sign the letter transmitting the Plan to the Joint Administrative Procedures Committee.**

BACKGROUND:

Effective July 1, 2015 Chapter 2015-162, Laws of Florida amended Section 120.74, Florida Statutes, regarding the procedures for submission and the content of agency regulatory plans.

The new requirements specify that the agency regulatory plan must include statements concerning laws enacted or amended during the previous 12 months related to rulemaking responsibilities, laws expected to be implemented by rulemaking prior to July 1 of the succeeding year, whether the agency desires to update the regulatory plan for the previous year, and that the agency officials with rulemaking authority have reviewed the plan and existing agency rules and whether existing rules are consistent with the rulemaking authority agency.

If you have questions concerning this matter, please do not hesitate to contact me.

Attachment

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May 25, 2023

Mr. Kenneth J. Plante, Coordinator  
Joint Administrative Procedures Committee  
Room 680, Pepper Building  
111 West Madison Street  
Tallahassee, FL 32399-1400

RE: Agency Regulatory Plan  
Fiscal Year 2023-24

Dear Mr. Plante:

The following is the Agency Regulatory Plan for Fiscal Year 2023-24 for the North Central Florida Regional Planning Council.

- a. No laws were enacted or amended during the previous 12 months;
- b. No new laws are expected to be implemented by rulemaking before the following July 1, 2024;
- c. There is no desired update to the regulatory plan for the prior year; and
- d. The Council Chair, Executive Director, and Council Attorney certify that they have reviewed this plan and the agency regularly reviews all its rules. The existing rules were most recently reviewed in association with preparation of this plan. The existing rules were determined to remain consistent with the agency’s rulemaking authority and the laws implemented. However, the Council intends to amend Rule 27E-5 by adopting an amended North Central Florida Strategic Regional Policy Plan prior to July 1, 2024.

Certification:

\_\_\_\_\_  
Anthony Adams  
Council Chair

\_\_\_\_\_  
Scott R. Koons, AICP  
Executive Director

\_\_\_\_\_  
Jonathan F. Wershow, Esq.  
Council Attorney

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May 18, 2023

TO: Council Members  
FROM: Scott R. Koons, AICP, Executive Director *SRK*  
SUBJECT: Meeting Schedule Program Year 2023-24

RECOMMENDATION:

**Approve the attached Council Meeting Schedule for 2023-24.**

BACKGROUND:

Please find attached the Council meeting schedule for 2023-24. Generally, Council meetings are held on the fourth Thursday of each month. Please note that there is no meeting in November and the December meeting will be held on the second Thursday, December 12, 2023.

If you have any questions concerning this matter, please do not hesitate to contact me.

Attachment

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## NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

### MEETING SCHEDULE

2023-24

June 22, 2023

July 27, 2023

August 24, 2023

September 28, 2023

October 26, 2023

December 12, 2023

January 25, 2024

February 22, 2024

March 28, 2024

April 25, 2024

May 23, 2024

All Council meetings start at 7:00 p.m.

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Dedicated to improving the quality of life of the Region's citizens,  
by enhancing public safety, protecting regional resources,  
promoting economic development and providing technical services to local governments.

